



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor  
Suffolk, VA 23434  
Ph. (757)925-6762 Fax (757)942-4333

### NOTICE OF INTENT TO AWARD

**TO:** David Hinshaw, Major Account Executive – Gov't/Ed  
Spectrum Enterprise  
216 Moore Ave.  
Suffolk, VA 23434

**Date:** January 15, 2025

**Topic:** RFP 1867-P Internet Access Services - eRate

This notice of Intent to Award is to Spectrum Enterprise, as specified for Suffolk Public Schools, based on lowest responsive/responsible bidder. Performance of all products and pricing related to this award shall be in accordance with RFP 1867-P, your proposal dated 01/03/2025, all made a part of this award by reference. Contact me if you have questions or need additional information.

Please return an acknowledged copy of this Notice of Intent to Award to the above address within ten (10) calendar days. Thank you and we look forward to working with you.

Sincerely,

Linda Bates, NIGP-CPP, VCO  
Coordinator of Purchasing

Receipt of the above **NOTICE OF INTENT TO AWARD** is hereby acknowledged by:

Acknowledged this the \_\_\_\_\_ day of \_\_\_\_\_, 2025

By \_\_\_\_\_ Title \_\_\_\_\_

Copies: John W. Littlefield, Director of Technology  
Bid File

**RFP 1867-P**  
**Internet Access**  
**January 15, 2025**

**Terms of Agreement:** The term of the contract shall begin on July 1, 2025 and continue through June 30, 2026 after which this agreement may be extended for four (4) additional one-year periods, beginning July 1 and ending June 30 of each year, unless otherwise terminated by either party by giving written notice by May 1 of any given year. However, the School Board reserves the right to negotiate a multi-year agreement provided that the length of this agreement and any subsequent renewals not exceed five years in total. The School Board may approve a price increase for each subsequent year. The request shall be presented in writing by April 1 of each year. Additionally, Suffolk Public Schools reserves the right for the purchase of additional equipment and services for other schools as needed and to negotiate for additional time in order to provide for the continuation of services during the rebidding or evaluation processes. This agreement reflects the pricing listed below, including all specifications of the bid documents and addendum:

Total 10Gb monthly cost					
	10 Gb Bandwidth	Class C Subnet 255 addresses	Transport	Other fees	Total Monthly Cost
Year 1 cost per month	\$2875.00	\$0.00	N/A	\$0.00	\$2875.00
Year 2 cost per month	\$2875.00	\$0.00	N/A	\$0.00	\$2875.00
Year 3 cost per month	\$2875.00	\$0.00	N/A	\$0.00	\$2875.00
Year 4 cost per month	\$2875.00	\$0.00	N/A	\$0.00	\$2875.00
Year 5 cost per month	\$2875.00	\$0.00	N/A	\$0.00	\$2875.00
Non Recurring Charge	\$0.00	\$0.00	N/A	\$0.00	\$0.00

Initials \_\_\_\_\_

Date \_\_\_\_\_